

Indoor COVID-19 Safety Practices

All Souls Unitarian Church

(Version October 20, 2021)

These practices are required of all persons attending indoor activities at All Souls:

1. **Don't attend in-person if you:**
 - a. Are sick with an infection
 - b. Have a temperature
 - c. Have lost your sense of taste or smell
 - d. Have recently developed trouble breathing
 - e. Have been exposed in the last two weeks to someone with COVID-19
2. **Vaccinations required:**
 - a. Complete COVID-19 vaccinations are required of all people attending *in-door* worship, meetings, or programs.
 - b. Those who, for medical reasons, cannot receive the COVID-19 vaccination are exempt from this vaccination requirement.
 - c. The church may require pre-registration and evidence of vaccination for activities
3. **Masking required:**
 - a. Face masks are required for indoor gatherings
 - b. Masking is mandatory of everyone when moving through the church hallways, elevator, atrium, or using church restrooms (conditions in these areas requires extra care)
 - c. Masks must cover both mouth and nose.
 - d. Small groups of 10 or less may covenant to remove masks when in their pre-scheduled meeting room.
4. **Distancing:**
 - a. Seating areas allowing for choices of distance in large group activities will be provided, if possible.
5. **Air cleaner operation and ventilation required:**
 - a. All indoor activities will be provided either HEPA-grade air filtration equipment or HVAC systems with outside-air exchanging appropriate to the room being used
 - b. Air filtration equipment and/or HVAC fans must be in operation during the event
 - c. Spaces such as the atrium and classrooms will need windows or exterior doors to be opened for safer levels of outside-air exchange – signs will be posted for rooms needing open doors or windows.
6. **Eating**
 - a. Small groups of ten or less may *request in advance* to schedule a meeting that includes eating during their activities, if all members of the group have agreed in advance to eat together.
 - b. There is no exception to the requirement that eating must be scheduled in advance since these activities may not be compatible with other simultaneously-scheduled activities.
7. **Unvaccinated Children**

- a. Small group indoor events and activities of ten or less involving children who cannot currently be vaccinated may be scheduled by staff in consultation with their families and the COVID Safety Team.
 - b. Small group indoor events for children may be scheduled simultaneously with large group events, and All Souls staff will implement additional strict safety practices for this simultaneous scheduling
 - c. Staff and volunteers working with unvaccinated children must provide evidence that they are fully vaccinated.
 - d. Practices for indoor activities involving children shall be established by the Minister.
8. **Scheduling in advance:**
- a. Use of the building **must** be scheduled in advance (this allows staff to manage multiple groups and avoid problems of simultaneous events with conflicting levels of risk)
 - b. Scheduling must be done through the Office Administrator, Shelley Carver (office@allsoulsindy.org) (Rev. Joel wants us to know: if Shelley doesn't know about it then it isn't happening).
9. **Memorials:**
- a. The requirement of vaccination of attendees may be waived by the Minister and Board President for memorial services.
 - b. Masks must be worn when indoors.
10. **Choir Rehearsals and Performance Offerings**
- a. Rehearsals may be unmasked and distancing reduced when held in the Social Hall with operation of Social Hall Air Filtration Units and interior doors closed
 - b. Up to 20 singers may rehearse or offer music together
 - c. Singers in groups of 5 or more will wear masks when the choir is singing in the sanctuary for worship services

Expectations While Indoors at All Souls

(In a few words/door-sign text)

1. Please don't come in if you're sick, have symptoms, or have been near someone with COVID-19
2. You must be vaccinated (unless your Dr. says you can't)
3. Wear your mask over your mouth and nose
4. Stay 6 feet apart from people not in your household
5. Turn on the air cleaners
6. Follow any additional safety instructions as posted or requested
7. Expect reminders and be kind to each other