



Minutes

All Souls Indy - Public Board Meeting

 Wed June 15th, 2022

 7:00pm - 9:00pm EDT

 ASI

In Attendance

Alison Cole, Elaine Mancini, Rex Martin, Babette Miller, Joel Miller, Jean Miller, Teresa Quay, Bob Rayhill, Virginia Snell

I. **ASI Mission and Vision Statements**

Our Mission: To welcome all. To lead with love. To embrace hope. To cultivate community. To challenge assumptions. To face our biases and prejudices with clear eyes. To spark positive change within ourselves and in our communities. To act in ways that help move the arc of the universe toward justice. Our Vision: We will leverage love as a force for positive action.

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Our Vision: We will leverage love as a force for positive action.

II. **Welcome**

a. **Call to Order**

Jean Miller called the meeting to order at 7:06 p.m.

b. **Head Count**

Quorum and Voting. A majority of the all Trustees eligible to vote shall constitute a quorum for a meeting of the Board of Trustees. A majority of all Trustees eligible to vote, whether present or not, shall be required to approve a motion.

Bob Rayhill was in attendance via his phone and Teresa Quay attended via Zoom. A quorum was established. (A majority of all Trustees eligible to vote shall constitute a quorum for a meeting of the Board of Trustees. A majority of all Trustees eligible to vote, whether present or not, shall be required to approve a motion.)

c. **Chalice Lighting and Reading**

Babette Miller read W. H. Davies' *Leisure* and a poem by Amanda Gorman for the chalice lighting.

d. **Check-In (quick introductions)**

Check-ins were done.

III. **Guests:**

A place for guest attendance to be recorded in the minutes.

Judy Lumbert (on Zoom), Helen Dwyer (on Zoom)

IV. **Approval of Consent agenda**

Decision: Virginia Snell moved to accept the consent agenda. Rex Martin seconded the motion. The motion passed.

a. **Minutes**

1. **May 18 Board meeting minutes**

Board meeting minutes for May 18, 2022 were approved.

2. **May 22 Annual Congregational Meeting Minutes**

Note: amended version submitted

b. **Staff reports**

DCCP Report

Office Manager Report

Minister Report

Comm Mgr Report

A May staff report was provided by the Office Manager (Shelley Carver).

c. **Financial Reports**

Finance Committee Minutes

YTD Financials

Accounting Report for Reserves

Treasurer Teresa Quay provided the May financial reports. On the income side, we stand at 127% on plate collections, and 103% of budgeted income for the year. For expenses, we are at 221% of water, sewer and storm water, 116% of trash and recycling, 315% on technology, 140% on worship.

We are at 86% of expenses for the year overall. We transferred \$20k from endowment to operating reserve. We will wait till end of June to see if they have to transfer more, currently \$26k+ in the red, took nothing from operating reserve or from the building fund. Rummage sale revenues (which were very successful) aren't in there yet.

d. Other Reports

v. Officer/Board/Standing Committee Reports

a. Finance Committee

1. Review YTD financials

b. Governance Committee

The Governance Committee did not meet this month.

1. Board Self-Evaluation Brief Review

c. Personnel Committee

There were no public reports from the Personnel Committee.

VI. Special Committee Reports

VII. Minister's Report

a. Org. Chart and Building and Grounds Team

b. Building update

1. Oil tank issue

Referred to Board by Building Team

The oil tank issue referred to board by building team that has met twice, they meet once a month. We will need to contract that out. Not urgent but important.

2. **Boiler update**

Mike O'Rourke and Bruce Russell-Jayne are knowledgeable. Decided to have heat demand study done. Work has already started on that study. The team needs a budget breakdown so they know how much they can spend. Teresa and Rev. Joel will proceed on letting them know.

3. **Update to minister's office**

Updates to minister's office are in progress.

4. **Roof repairs**

5. **Kitchen**

Rev. Joel is meeting with a consultant next week to see what Head Start needs to do to renovate the kitchen to suit their needs. Updates to lighting in Harris Hall will be made.

6. **HVAC Update**

Rev. Joel said HVAC controls work will begin on Mon. June 20; bills probably will not come in until next fiscal year. Teresa spoke about cutting check so that paid expense remains in fiscal year work was done. Also there are building costs associated with the HeadStart school. Rev. Joel made the suggestion of not taking additional money from endowment because of the market being down 20%.

c. **Supporting Rev. Katie**

Rev. Joel spoke of supporting Rev. Katie and urged the congregation to be thoughtful about using Rev. Katie's title.

VIII. **Unfinished Business**

None

IX. **New Business**

None

X. **Closing**

a. **Communication and follow-up needed**

b. **Board observer report**

None given.

c. **Review upcoming meeting dates**

1. **August 5-7 Board Retreat**

Board retreat Aug 5-7. More details will follow soon.

2. **August 19-21 All Souls Start-Up**

Start-up weekend consists of all-congregation plus board time alone.

3. **No July meeting?**

It was decided there will be no board meeting in July.

4. **Change standing meeting date to 3rd Wednesday (with exceptions)**

Changed standing meeting date to third Weds of the month, except in December, 2022. Board members received printed calendar updates as well.

XI. **Executive Session (if necessary)**

a. **Final Interim Review**

b. **Ministerial Agreement Amendment**

XII. **Adjournment**

The meeting was adjourned at 8:20 p.m.

XIII. **Submitted by:**

Elaine Mancini, Board Member-at-large, in place of absent Secretary, Jane Gosling